

Applying for Admission

If this is your first time taking a course from South Mountain Community College, you will need to apply for admission to be entered into our database.

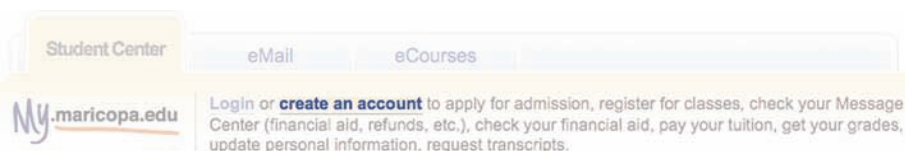
This is done through the following process:

SET UP YOUR STUDENT ACCOUNT

Go to

my.maricopa.edu

Click on
create an
account.



This will start the MEID Account Wizard. Check the appropriate box.

For students who choose not to use their Social Security Number.

For students who have not taken a course from any of the Maricopa Community Colleges, any time.

MEID Account Wizard (MAW)

Portal

The MEID Account Wizard (MAW) assists in creating or verifying a Maricopa Enterprise ID (MEID). The MEID is necessary to access the Online Student Center, Student Information System and Blackboard.

Please check all that apply:

- I am a current or previous Maricopa Community College District student and need to setup my MEID account for the first time.
- I have a Confirmation ID (what is this?).
- I am a new student and have never attended any Maricopa Community College or Skill Centers.
- I am a current Blackboard user and need to verify my MEID for the Online Student Center.
- I am a current or former Maricopa Community College District Employee.

NOTE: The MEID Account Wizard will ask you to submit your Social Security Number (SSN). If you choose not to do so or if you have registered for courses in the past without submitting your SSN, you will not be able to use the MEID Account Wizard to set up your account. Instead, please call (602) 243-8123 and ask for a Confirmation ID. You can then use your Confirmation ID to login to your student account.

Follow the steps in the MEID Account Wizard: **Step 1)** Identity Information, **Step 2)** Additional Information, and **Step 3)** Challenge Question/Answer setup. Step 2 will allow you to set your password.

At the end of the MEID Account Wizard you will see a screen stating “Maricopa Enterprise ID Created.” You will need your Maricopa Enterprise ID (MEID) and password to login to your student account.

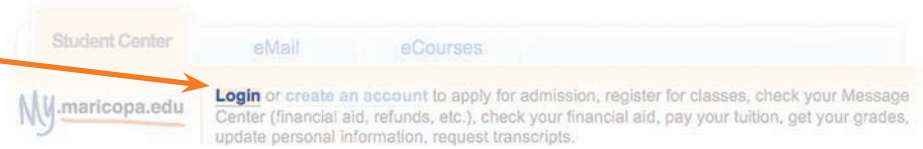
GO TO PAGE 2.

You will also see your 8-digit Student ID (also referred to as 8-digit College ID). This is the number by which you are identified throughout the Maricopa Community College District, and you will need it to register for classes. Record it for safekeeping.


APPLY FOR ADMISSION

You need to apply for admission to each community college you attend, but only once. Once you have been admitted to South Mountain Community College you do not need to be re-admitted to take classes from SMCC the following semester.

STEP 1 Go to 

STEP 2 Click on login. 

Use the MEID and password you obtained during the setup of your student account to login. You will see your Student Center. Click on MCCCDC Admissions.

STEP 3 Click here to apply. 

Indicates that you have not applied for admission to any of the Maricopa Community Colleges.

STEP 4 From the drop-down menus, choose your college (South Mountain Community College), Type of Program (Degree and Certificate Programs) and term (current semester), then [Click here to begin new enrollment process...](#)

Colleges Currently Admitted To	
College	Academic Program

Select the college you would like to attend South Mountain Community College ▼

Select the type of program you are interested in Degree and Cert Programs ▼

Select the term you would like to attend Fall 2011 ▼

STEP 5

Read the information about **citizenship documents**, then click OK. Please note that in order to be eligible for in-state tuition you will need to send South Mountain Community College a document that shows your citizenship or legal residency in the United States.

STEP 6

Complete the **Personal Demographics** screen (page 1 of 4), then click Next.

Previous College:

High School Status:

High School Country:

High School State:

High School Name:

Completion Date:

Use this to look up your high school.

This should be the year you plan to graduate from high school.

STEP 7

Complete the **Military and Residency Information** screen (page 2 of 4). Please note that complete information is required in the residency section. Along with your citizenship status, the information in this section will determine whether you are eligible for in-state tuition.

Will you reside in Arizona at the time of attendance? Yes No

When did your present stay in Arizona begin?

In what Arizona county do you reside?

When did you move to Maricopa County?

What was your most recent state of residence prior to AZ?

What Arizona county did you reside in prior to Maricopa?

If you have always lived in Arizona, use your birth date.

STEP 8

Complete the **Citizenship/Driver's License Information** screen (page 3 of 4).

Citizenship Status

Enter Your Driver's License Type

If you do not have a driver's license, leave blank.

STEP 9

Complete the **Educational Goals, Academic Plans** screen (page 4 of 4).

Primary Reason for attending this college:

Transfer College/University Name:

College or University Area of Study:

Most Dual Enrollment students will choose **Transfer to MCCCD** or **Transfer to University/College**. If neither of these applies, choose **Personal Interest/Self Improvement**.

STEP 10

Be sure to include an Academic Plan Code. If you are undecided about a college major, use **2000** for General Studies.

Click to see the complete list.

Your Catalog Requirements Term: Fall 2011 (Determines which academic plan(s) you are eligible for.)

Academic Plan Code	Plan Description	Plan Type	Interest Code	Interest Description
<input type="text"/>	Associate in General Studies	Degree	<input type="text"/>	

To Add Multiple Plans Please See An Advisor

STEP 11

Complete the Vehicle Emissions Agreement. Dual Enrollment students choose **“I Do Not Park On Campus.”**

If you are under the age of 18 you will receive a warning message when you complete the admission process. Click OK. Dual enrollment students need to use hard copy forms to register for classes.

Student Center

To apply for admissions to a Maricopa Community College, click on the MCCCD Admissions link below. Once the application is submitted you can enroll for classes.

Student Communication Center

Message Center **Official Student Email**

Academics

Enrollment
[My Class Schedule](#)
[Add a Class](#)
[Drop a Class](#)
[Textbook Info](#)

Academic History
[Grades](#)
[Maricopa Student Progress](#)
[Enrollment Verification](#)
[Test Scores](#)
[Degree Progress Report](#)

Admissions

[MCCCD Admissions](#)

Colleges Currently Admitted To	
College	Academic Program
South Mountain Comm College	Degree and Cert Programs

When you view your Student Center, you should now see evidence that you have been admitted to South Mountain Community College.

NOTE: Dual Enrollment students can use [My.maricopa.edu](http://my.maricopa.edu) to apply for admission, but they cannot register for classes online, for two reasons: **1.** Most dual enrollment students are under 18 and need a parent’s signature to register, and **2.** Dual Enrollment courses are closed to the general public and will not appear on online course lists. Dual Enrollment students need to use hard copy registration forms – available at high schools or at www.southmountaincc.edu/dual – to register for classes.

NEED MORE HELP?

Call the Help Line at 1-888-994-4433, 24 hours a day, 7 days a week.

Call SMCC’s Admissions Office at (602) 243-8123,

Spring/Fall Hours

Monday – Thursday 8:00 a.m. - 7:00 p.m.

Friday 8:00 a.m. - 3:00 p.m.

